

Exchange Agreement  
Between  
Kazimierz Wielki University (Poland)  
And  
Yokohama National University (Japan)

**Article 1. Basic Principles**

Kazimierz Wielki University and Yokohama National University agree to enter this agreement as mutual partners for the following purposes:

- (a) Exchange of students
- (b) Exchange of academic and administrative staff
- (c) Cooperative research
- (d) Exchange of academic information, materials and publications

**Article 2. Terms for the Exchange of Students**

With regard to the exchange of students, both parties hereby agree to the following terms:

1. Period of study:

The period of study shall be up to one year. Upon completion of the study abroad programme at the host institution, exchange students shall return to the home institution.

2. Number of exchange students:

The number of students exchanged shall be, in principle, no more than 2 full year students (or 4 half-year students) per year from each institution. This number may be changed with mutual consent. The goal is to maintain an approximate balance in the number of students exchanged and to review this on a regular basis.

3. Status of Exchange Student:

Students shall continue as candidates for degrees at their home institution and will not be candidates for degrees at the host institution. They will undertake a full-time workload set by the host institution.

The normal fees for application, registration and tuition at the host institution shall be waived. Participants will be personally responsible for all travel and personal expenses, including required health/medical insurance.

Students are to have access to campus facilities normally available to those enrolled in the host institution.

4. Application and Admission Procedures:

The home institution will select participants on the basis of academic excellence. They must meet entry requirements of the host institution and possess suitable language and

other skills for the pursuit of their programme of study. The host institution reserves the right to reject candidates, as well as to withdraw and send back students not in good standing.

5. Language Education:

The host institution shall, to the extent possible, provide students with education of the language used in the host institution.

6. Registration and Recognition of Credits:

The procedures for course registration must be in accordance with the rules and regulations of the host institution.

Exchange students will be able to register in official degree courses.

Upon completion of the programme, the host institution shall provide information on the students' academic performance to the home institution. The latter may recognize the credits through the credit transfer schemes of ECTS or UCTS in accordance with its regulations and procedures.

7. Accommodations:

The host institution will assist students to the fullest extent possible in finding accommodations at a reasonable cost.

8. Visa:

The host institution will provide students with the needed visa documents. Students are responsible for obtaining their visa in time.

9. Health Insurance:

Students must have adequate health insurance coverage. They may be required to produce proof of this when registering at the host institution.

### **Article 3. Revision and/or Termination**

This agreement shall become effective upon signing by both parties and may be terminated at any time by mutual consent. Termination of this agreement should be made in writing, giving six months' notice to allow for appropriate closure of the exchange administration. Any proposals to change the terms of this agreement should be negotiated and officially approved by both institutions. This agreement will remain in force for five years from the date of signing of this agreement. During the last year of the agreement, the decision to renew or negotiate the terms shall be made on the basis of mutual consultation between the two institutions.

### **Article 4. Final Provisions**

Two original copies in English of this agreement shall be prepared and signed by the representatives of both parties, and each party shall keep each one original on record.

Rector  
Kazimierz Wielki University

Janusz Ostoja-Zagórski

Signature Janusz

Date: 23.03.2016



President  
Yokohama National University

Yuichi Hasebe

Signature Yuichi Hasebe

Date: 15 January, 2016